

## Camp Registration Tips & Tricks

Thank you for your interest in camp at The Nat. We've put together a few tips that we hope will help make your camp registration process smooth.

### Selecting Your Camp

After you've selected your camp, you'll be taken to a transaction page to purchase and register. Please read the helpful tips at the top of the page before you begin registering. Select the number of tickets you need to purchase for your selected camp.

Member Note: All Nat Members need to sign in **first** and select "MEMBER – Youth" to ensure your discount is applied once you've added your camp to the cart. If you've never visited our new ticketing site, click Register (next to Sign In) to create your website account.

The screenshot shows the top navigation bar with the 'the NAT' logo and 'SAN DIEGO NATURAL HISTORY MUSEUM' text. Navigation links include 'Admission Tickets | Program & Event Tickets | Membership | Camps'. User action buttons are 'Register', 'Sign in', and 'Cart'. The main content area features the title 'Ocean Commotion', the date 'Tuesday December 19', and the time '9:00 AM – 4:00 PM'. A red warning message reads: 'PLEASE READ BEFORE REGISTERING:'. Below this, instructions state: 'You will need to complete all registration information at the time of purchase for each camp. You may add additional camps to your basket by clicking "Camps" at the top after adding your camp to your basket.' It also notes: 'San Diego Natural History Museum members receive a discount on this program. In order to receive this discount, please click "Sign In" at the top of the screen to log into your member account. The discount will not apply until you've added the item to your basket.' Further instructions include: 'To become a Museum member, click "Membership" above.' and 'Please use your camper's information under "Camper: Youth." "Camper: Youth" is your camper and uncheck the box that says, "Use this as my billing information."'

### Ticket Quantity

After you've read the transaction instructions (and, if needed, signed into your account), you will select the number of tickets you'd like to purchase. Enter the quantity and select "Register"—it will shift to "Update quantities" and the registration questions will populate.

### Camper Information

Circled in red below, you will see the quantity and the Camper. Here is where you'll enter your camper's information. Deselect the box next to "Use this as my billing information" to allow you to enter your card's billing information later (crossed out in red).

Please note, the small blue text appears when registering more than one camper for the same camp. There is the option throughout to apply the information to all campers. There is also a checkbox to apply the same address to all campers in

the same camp.

Youth	2	\$58.00
MEMBER -- Youth	0	\$58.00
		<b>Total: \$116.00</b>

Update quantities

### Camper 1: Youth

Title:\* Miss

Country:\* United States

First name:\* Susie

Address:\* 1234 Main St.

Last name:\* Queue

City:\* San Diego

Use this as my billing information

State:\* CA

ZIP:\* 92120

Use this address for all campers

After you've entered your child's name and address, you'll re-enter the child's name, as well as their birthdate, grade, and gender. The option to copy this section across to all campers/registrants is available at the bottom of the section in blue (seen here circled in red). You will find this copy feature after each section of your first camper.

## Registration information

### Child's Information

Child's Full Name (same as "Camper: Youth" above) :\* Susie Queue

Child's Birthday (MM/DD/YYYY) :\* 05/01/2010

Child's Current Grade :\* 1st Grade

Gender :\* Female

Copy Child's Information entries to all registrants

### Parent Contact Information

Next, we'll need the parent's contact information. Please include the phone number they can be reached at during camp hours and the best email for them to receive pre-camp materials the day before camp begins.

## Parent Contact Information

Parent's Full Name (as on ID) *	<input type="text" value="John Queue"/>
Parent Address *	<input type="text" value="1234 Main St."/>
Parent Phone *	<input type="text" value="619-255-1234"/>
Parent 2nd Phone :	<input type="text"/>
Parent Email *	<input type="text" value="johnqueue@queue.com"/>

Copy Parent Contact Information entries to all registrants

## Emergency Contact Information

The parent listed in the "Parent Contact Information" section will be listed as your child's first emergency contact. The Museum requires at least one additional emergency contact. Below the "Parent Contact Information" you will have the opportunity to add additional emergency contacts. The Museum requires at least one additional emergency contact.

## Child Release Authorization/Emergency Contact Authorization

Emergency Contacts	
If anyone other than the parent listed above is authorized to pick up your camper, please list their name(s) and phone number(s) below. That number must be where that person may be reached during camp hours. If your camper will be carpooling with another parent, please include that parent's name below. ID will be required upon pick-up.	
Emergency Contact #1 Full Name (as on ID) *	<input type="text" value="Jane Queue"/>
Emergency Contact #1 Relation *	<input type="text" value="Parent/Step Parent"/>
Emergency Contact #1 Phone *	<input type="text" value="619-255-4321"/>

## Child's Medical Information

Please include **any** behavioral or medical information that may aid the Museum in providing the best camp experience for your camper.

## Child's Medical Information

Family Dr. Name *	<input type="text" value="Dr. Cynthia Payne"/>
Family Dr. Phone *	<input type="text" value="858-555-9876"/>
Are Immunizations Current? *	<input type="text" value="Yes"/>
Last Tetanus Shot *	<input type="text" value="05/02/2010"/>

Behavior/Allergy Information	
Please list any additional notes to help us better meet the needs of your child, including but not limited to, behavioral, medical, or sensory needs or concerns. <b>Camp at The Nat is nut-free.</b>	
Allergies :	<input type="text" value="bee stings (will provide epi pen)"/>
Behavior/Medical Conditions :	<input type="text" value="doesn't like loud noises"/>

Copy Child's Medical Information entries to all registrants

## Multiple Campers

When you get to Camper 2 (if you are registering more than one child for the same camp), you will see any sections previously copied to all from Camper 1 filled in. Please review them for accuracy. You may also click "Same as above" (circled in red) to pull down information from your previous camper at this time.

### Camper 2: Youth

Title:\*

First name:\*

Last name:\*

Use this as my billing information

[Same as above](#)

## Add to Cart

When you reach the bottom of the page, click the "Add to cart" button. In your cart, you will see your total. Please enter your billing information. If you would like to add a Membership before you check out, click "Membership" (circled in blue). If you would like to add additional camps before you check out, click "Camps" (circled in red).

theNAT  
SAN DIEGO NATURAL HISTORY MUSEUM  
Admission Tickets | Program & Event Tickets | [Membership](#) | [Camps](#)

Register Sign in

Cart

Empty Cart

Event Registrations

## Adding Additional Camps to Cart

When you add additional camps to your cart, you will be given the option to auto-fill the registration questions with a previous camper's information. You will find the auto-fill drop down immediately under "Camper: Youth" when you click "Register" (shown below circled in red). Again, please review for any errors.

Please uncheck the "use this as my billing information" box for each camper you add (crossed out in red).

### Camper 1: Youth

Auto-fill with

Auto-fill with

John Queue Jr. - Ocean Commotion

Susie Queue - Ocean Commotion

Country:\*

Address:\*

City:\*

State:\*

ZIP:\*

First name:\*

Last name:\*

Use this as my billing information

Use this address for all campers