



Request for Permission to Reproduce Images

San Diego Natural History Museum

Visual Resources Collection

PO Box 121390, San Diego, CA 92112

FAX: 619-232-0248 collections@sdnhm.org

SDNHM Image requested:

For your personal use only? Yes / No

Intended use for each image (check all that apply):

- periodical/journal/magazine
- brochure
- book (general type: _____)
- on a cover
- CD-ROM, DVD
- website
- TV
- other (describe): _____
- exhibit
- advertisement
- poster, calendar

Publisher, producer (name, address, contact information):

Title (URL, etc.):

Expected date of publication/completion:

Approximate circulation/run quantity (or level of visitation, number of website hits, etc.):

Permission is Contingent Upon:

1. **Receipt of payment of all fees**; an invoice will be sent to the name and address below.
2. Written **assurance that a copy** of the publication/product in which the image is used will be sent to the Collections Department for deposit in the San Diego Natural History Museum Library.
3. **Proper use of credit line**, as follows, for each image:

© San Diego Natural History Museum Visual Resources Collection

COPYRIGHT DISCLAIMER: Certain materials may be protected by copyright, trademark, or related interests not owned by the SDNHM. Responsibility for obtaining any and all permissions as may be necessary rests with the user.

Request submitted by

NAME: _____ TITLE _____

Organization: _____

Address: _____

Email address: _____ Telephone: _____

Signature (by requesting individual) _____ Date: _____

FOR MUSEUM USE ONLY:

Approved? YES NO Date: _____ By: _____

Fees assessed: \$ _____ Invoice sent: _____ Payment received: _____

Image sent: _____ VRC #: _____

Dept. of origin: _____ Original image returned: _____